



## Stewardship Intern Position June – August 2019

**Job Title:** Stewardship Intern

**Supervisor:** Conservation Manager, Erika Lang and Stewardship Manager, Andrew Norman

**Location:** Bayfield, Wisconsin primarily

**Application Deadline:** March 4, 2019

**Interview Timeline:** Week of March 11, 2019

**Internship Period:** Approximately 13 weeks beginning May 29, 2019, and ending August 26, 2019. 12 weeks paid work, and one week of unpaid vacation.

**Compensation:** Paid internship for approximately 32 hours/week. Rate commensurate with experience. Mileage and expenses reimbursed per organizational policy.

### **ORGANIZATION SUMMARY:**

Landmark Conservancy is a non-profit conservation organization serving 20 counties in western and northwestern Wisconsin. We work primarily with private landowners who wish to conserve their land in perpetuity. We also work with local governments, state, and federal entities to create public preserves and trails for all to enjoy. At this time, we have conserved over 30,000 acres in our 30 years of land protection work.

Landmark Conservancy was born of a merger in 2018 between two nationally-accredited land trusts: Bayfield Regional Conservancy and West Wisconsin Land Trust. We are a nationally accredited regional land trust working in northwest and west Wisconsin. We protect natural areas, forests and farms, and wild and scenic lands. We involve the community in a variety of ways, from landowner outreach activities to community events, to achieve our mission.

### **POSITION RESPONSIBILITIES:**

- Help organize, prepare for, and oversee various stewardship activities and events (such as interpretive walks, trail maintenance work days, and maintenance and/or restoration activities)
- Recruit, coordinate, and oversee volunteers for stewardship activities and events as needed with help from staff
- Assist in managing land trust-owned and land trust-stewarded properties, including inventory of invasive plant species, native plantings, invasive plant removal/control activities, trail maintenance and infrastructure repairs, installation of signage, etc.
- Perform habitat assessments on various properties as needed
- Assist in monitoring various protected properties by working with staff and volunteers
- Participate in landowner outreach through various mechanisms including site visits

- Assist with communication activities and materials to raise awareness of our work to supporters and the public
- Use ArcGIS as an interpretive and mapping tool as needed
- Update records after field work and events
- Help develop stewardship workplan for 2020
- Other stewardship duties as assigned

#### **QUALIFICATIONS:**

The individual must be:

- Working toward a college degree in Natural Resources or an area of similar study or have recently graduated just prior to summer 2019
- Ideally must be in his/her third or fourth year of study
- Have the ability to work as a team member and independently, as well as supervise volunteers
- Be well organized with excellent time management skills and have the ability to prioritize projects
- Have working knowledge of Microsoft Office applications
- Have working knowledge of ArcGIS applications
- Have proficiency with: native and invasive plant identification, GPS, and safe use of hand tools and herbicides (pesticide applicator's license a plus)
- Possess excellent interpersonal skills, enthusiasm, and an interest in conservation work
- Be people oriented and interested in working with community members

#### **WORKING CONDITIONS:**

Work will be performed both outdoors (working at times on steep terrain and/or wetland areas) and in an office setting. Intern will need his/her own transportation and must be able to lift/carry stewardship equipment. While the primary office location will be Bayfield, Wisconsin, the selected candidate must be available for a 3-4 week work detail based out of our Menomonie, Wisconsin office.

#### **APPLICATION DEADLINE:**

**Please submit a cover letter (stating your goals for this internship), resume, and three references (at least one employer reference and one faculty member reference) by March 4, 2019 to [erika@landmarkwi.org](mailto:erika@landmarkwi.org). Email questions to [erika@landmarkwi.org](mailto:erika@landmarkwi.org) or call 715-235-8850.**

This announcement is posted on Landmark Conservancy's website: [www.landmarkwi.org](http://www.landmarkwi.org)

---

Landmark Conservancy is an equal opportunity employer.